



Why Study Skills?

Study Skills allows the student to get additional assistance on coursework, if needed, from their peers, paraprofessional aides, and teacher.

I. Study Skills Course Description:

The one period a day is for the student to complete homework and projects, so that they are submitted to their General Education teacher on time. During this class period, the students and staff may possibly discuss events happening around school and for those who are in the 12th grade and soon to graduate, we will also be discussing senior activities and events, as well as transition items, to assist in the graduating from high school.

II. Course Requirements

Students will be involved in individual assignments, cooperative groups, and class discussions. Students will complete course work that is required by the state of California to meet graduation requirements.

The students will be required to either use an Agenda (provided by ASB) or one of the printed Homework Log worksheets, and have it completed by the beginning of each class period. It will be stamped by Mr. Haga, or a Paraprofessional, each day and be collected / viewed on Friday. This assignment is worth 10pts (2pts a day). If the student has an Excused Absence, that days stamp is not required.

One important part of assisting a student into becoming an adult, is helping them become self-sufficient. How that is done in this class is by having the student check their grades and enter the information onto a Weekly Grade Check Sheet each Friday. If they have a class with a D or F, they must write a paragraph on the back explaining why and how they are going to work on improving the grade. This assignment is worth 5 pts.

The students will also be calculating their current semester GPA for all classes each Friday using the Weekly Grade Check Sheet. Using the 4 pt scale for grades, the students will have a basic understanding of what their GPA is at that time. This GPA score will be added to the Gradebook as a weekly assignment so that they will get points based on this GPA. They receive 2 points by correctly computing the calculation, which is then added to double their current GPA, for that weekly score.

Example.

If GPA is 3.5, the student will receive 2 points for doing calculation and 7 points for the GPA, for a total of 9 out of 10 pts for the GPA assignment. The GPA is ONLY the current semester, not overall high school.

Weekly Points Possible

			%
Homework Log	1 pts day	5	25%
Weekly Grade Check	5 pts week	5	25%
GPA Calculation	2 pts completed	2	10%
Current Semester GPA	2x's GPA pts	8	40%
Total		20	100%

III. Homework/ Late Work

Most General Education teachers allow work to be turned in late, up to 3 days, for major assignments and projects. The student must **REQUEST** the additional time, as it is not an expectation that they get 3 extra days. Understand that by turning in late work the teacher may not get to grading the assignment until a later date.

Late Work

I will not accept late work beyond 3 days for all students. If you have an excused absence, you can submit work equal to the number of days you were absent. For example, if you were absent for 5 days, you will get 5 days to make up the work once you return. It is a student's responsibility to meet with me as soon as they return from an absence to get their make-up work.

IV. Grading Policy

The grading scale for this class will follow the adopted grading scale for the Palm Springs Unified School District for the 2021-2022 school years.

100-97% = A+	89-87% = B+	79-77% = C+	69-67% = D+	59-0% = F
96-93% = A	86-83% = B	76-73% = C	66-63% = D	
92-90% = A-	82-80% = B-	72-70% = C-	62-60% = D-	

It is the student's responsibility to maintain a grade average above 70% and seek out assistance with the teachers as needed to make up work, redo assignments, or re-take assessments to demonstrate mastery at 70% or higher.

Additionally, school policy will be followed. It is important that you know what is expected of you while in school. If you are unfamiliar with the school rules or policies, ask a counselor or check with the vice principal in charge of students, who will be happy to give you a copy of the student handbook.

V. Classroom Expectations, Rewards, and Consequences

The expectations of the classes are that every student will come prepared to learn. The classroom rules vary from classroom to classroom but are focused on demonstration of appropriate school behaviors. Mr. Haga's Expectations are:

- Scan your ID into the attendance system by the door as you walk in.
- Be in your seat when the bell rings
- Bring all required materials to class daily
- Be Respectful
- Follow Directions
- Ask for Permission
- No personal grooming, eating, drinking, chewing gum, using phone while in class.
- When leaving class to go to the bathroom, scan your ID as you leave and when you return to class.

Rewards include, but are not limited to positive notes and phone calls home, positive comment cards mailed home, field trips, positive praise, and token rewards.

Consequences may include, but are not limited to warnings, meetings with the teacher, additional individual assignments, contact with discipline office, and parents. The teacher reserves the right to make referrals to the office for serious violations of school policy.

VI. Attendance Policy

Mr. Haga's attendance policy is:

Students are allowed a maximum of fifteen (15) unexcused absences per semester. Students that have more than fifteen absences are required to receive a failing grade for the course. Teacher discretion is allowed based on the reasoning for absences above fifteen (15) within reason. It is very important that you attend school in order to fully get the instruction you need to be a successful student.
(Staying home due to Covid is an Excused absence)

VII. Tardy Policy:

1st = Loss of ability to use cell phone in class for 2 days (including today)

2nd = Loss of ability to use cell phone for 1 week

3rd = Lunch or After School 15-minute Detention, and Phone Call Home

4th = Referral to Office

Repeat if Necessary

VIII. Parent or Guardian Involvement

Parents/guardian involvement is greatly needed and appreciated to make this a successful year for each student. Parents/guardians are required by law to attend and participate in the development and implementation of the student's annual or triennial Individual Education Plan (IEP).

Parents that are actively involved and monitoring grades, attendance, and credits earned, drastically increase their student's success for all four years of high school. The two largest factors for success in high school are (1) not failing classes early on and (2) positive attendance in school.

PARENT COMMUNICATION

Please read and review this syllabus with your student. I am looking forward to an exciting year in which all students have the ability to succeed in Study Skills. Your student's cooperation with classroom rules and procedures will greatly affect the success of your student. Parents should be aware that their student must spend time outside of class studying the material covered in class even if no homework or projects are assigned. Please feel free to contact me by leaving a message with the school secretary or sending them an email. I will return your call as soon as possible.

Mr. Haga

Students--Please read the following statement and sign below.

I have read the syllabus for my Study Skills and understand the course expectations and responsibilities.

Student's name: _____

Student's signature: _____

Date: ____/____/____

Parents—Please read the following statement and sign below.

I have read the syllabus for Study Skills and understand the course expectations and responsibilities of my son/daughter.

Parent's name: _____

Parent's signature: _____

Home phone number: _____

Work phone number: _____

Email address: _____

Date: ____/____/____

Comments: